**[INSERT EMPLOYER HEADER]**

**Date: [EMPLOYER TO ADD]**

Upskills QLD

Unit 2/180 Anzac Ave,

Kippa-Ring QLD 4021

training@upskillsqld.com.au

**RE: Currency of Industry Practice (COIP)**

To Upskills QLD,

This letter is in support for Traffic Control Currency of Industry Practice (COIP) in QLD.

|  |  |  |
| --- | --- | --- |
| **Participant Name** | **Participant DOB** | **Participant Role** |
|  |  |  |

**Confirming employment, role and duties in the building and construction industry.**

The above participant is employed by **[INSERT EMPLOYER NAME]** in the Queensland Building and Construction Industry performing the following tasks on Building and Construction sites:

* **Traffic Management Duties including:**
	+ **Controlling traffic with a Stop Slow Bat for at least 32 hours in the past year,**
	+ **Controlling traffic utilising a Portable Traffic Control Device on at least 2 occasions, and**
	+ **Implemented a Traffic Guidance Scheme of varying complexity on at least 3 occasions in the last 12 months.**

**[INSERT EMPLOYER SIGNATURE]**